



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

Lapeer District Library

Regular Meeting of August 20, 2020

**Via google meet Meeting ID: (US)+1 470-222-7636 PIN: 253 814 220#
Minutes**

20R.08.01 Call to Order: Mr. Phillips, vice-chair, called meeting to order at 5:31 pm

20R.08.02 Roll Call:

Jacque Wilson	City of Lapeer	12/31/2022	Present
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Absent

Quorum is 4. There are 7 Board members present.

All members present except for Mrs. Watz and Mrs. Sandusky (who later joined at 5:51pm). (Mrs. Babb's internet connection was not consistent during the meeting.) Also present are Melissa Malcolm, Lapeer District Library Director; Yvonne Brown, Assistant Director for Technical Services; and Patricia Presby, recorder.

20R.08.03 Public Comments: None

20R.08.04 Additions/Deletions/Approval of agenda: Mrs. Rykhus moved to add discussion of the MERS addendum to the agenda. Seconded by Mr. Valle. Motion carried.

20R.08.05 Consent Agenda: Mrs. Rykhus moved to accept the consent agenda as presented. Seconded by Mr. Valle. Motion carried.

Board Reports:

20R.08.06 Treasurer: Mr. Valle gave the treasurer's report. He moved to pay checks #13510-13557 from General Checking for the amount of \$62,748.19; bill pay #GC 2490-2525 for General Checking—Online Bill Pay for the amount of \$7,541.31; and bill pay #PC1599-1613 for Payroll Checking—Online Bill Pay for the amount of \$99,471.08, for a grand total of \$ 169,760.58. Seconded by Mrs. Wilson. Motion carried.

Committee Reports:

20R.08.07 Finance: No formal report. Ameriprise and Budget vs. Actuals included in board packet, as always.

20R.08.08 Lapeer County Report: No report

Unfinished Business:

20R.08.09 There was no response to the written note sent to North Branch Township Library director by LDL's director regarding the non-renewal (or negotiations thereof) of the contract between LDL and their library. Reminder that this decision is a board decision and not a director's decision. This item will be put on the agenda for September.

New Business:

20R.08.10 RFP for auditing firm for FY's 2020, 2021, 2022: It is recommended by the director to send RFPs out this fall for an auditing firm for 2020, 2021, 2022. Mrs. Rykhus moved to accept the director's recommendation. Seconded by Mr. Valle. Motion carried.

20R.08.11 Family Literacy Center revised payments: COVID-19 has made many complications to the contract between FLC and LDL in terms of shared story times and FLC using LDL facilities for play groups. The contract obligations are fulfilled up to March 2020. Now, there are shared programs on Facebook and FLC will try to have play groups on the library lawn. LDL will pay FLC for the 12 stories read on Facebook at \$100 per story. Mrs. Rykhus moved to pay for the programs. Seconded by Mr. Valle. Motion carried.

20R.08.12 Resolution on 80/20 insurance premium sharing: Mr. Valle moved to continue the 80/20 split on health insurance funding. Seconded by Mrs. Wilson. This resolution calls for a roll call vote: Mr. Phillips –yes; Mrs. Rykhus—yes; Mrs. Sandusky—yes; Mr. Valle—yes; Mrs. Wilson—yes. Motion carried. The secretary will bring a signed copy of the resolution to the director.

20R.08.13 MERS addendum: Discussion centered on definitions of compensation, custom benefits, and unfunded benefits related to help with unfunded liability. Mrs. Sandusky moved to approve and submit the MERS contract as presented in the board packet that the director filled out. Seconded by Mrs. Wilson. Motion carried.

Staff Reports

20R.08.14 Assistant Director for Technical Services: A written report was submitted. In addition, an appreciative nod was given to the facilities manager's work for desk shields, floor marking for social distancing, etc. Reminder safety signage by marketing assistant staff member has been well received by patrons because it doesn't seem negative at all.

20R.08.15 Director's Report: A written report was submitted. In addition, the director suggested items for consideration on September's board meeting agenda, to wit: credit card changes, change in director authority for Ameriprise, and action that might be taken because of unknown decrease in funds from MMLC. The detailed budget that has been used as a planning document will help in decision making.

Communications:

20R.08.16 Lapeer Area Chamber of Commerce Business Connections (via e-mail)

20R.08.17 Board Comments or Request for Information: None

20R.08.18 MMLC Report: There is a meeting on September 9, 2020. It is anticipated that state aid will be cut by half.

20R.08.19 Public Comments: None

20R.08.20 Adjournment: Mr. Valle moved to adjourn. Seconded by Mrs. Wilson. Motion carried. Meeting adjourned at 6:25 p.m.

**Regular Meeting: Marguerite deAngeli Library
September 17, 2020
Finance Committee 5:00 p.m.
Full Board 5:30 p.m.**