



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

Lapeer District Library

Regular Meeting of September 17, 2020

**Via google meets: meet.google.com/trr-ncpz-vvh
Minutes**

20R.09.01 Call to Order: Mrs. Watz, board chair, called meeting to order at 5:31 pm

20R.09.02 Roll Call:

Jacque Wilson	City of Lapeer	12/31/2022	Present
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Excused
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2021	Excused
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 5 Board members present.

Also present are Amy Churchill, Lapeer District Library Director, Yvonne Brown, Assistant Director for Technical Services, and Patricia Presby, recorder.

20R.09.03 Public Hearing / FY 2020 Budget: Since there were no public comments, Mrs. Watz summarily closed the public hearing at 5:32. Mrs. Babb moved to approve the millage rate for FY2020 at 0.8818 mills. Seconded by Mrs. Wilson. A roll call vote was taken: Mrs. Babb-yes; Mrs. Sandusky- yes; Mrs. Wilson- yes; Mrs. Rykhus- yes. Mrs. Watz- yes. Motion carried.

20R.09.04 Public Comments: None

20R.09.05 Additions/Deletions/Approval of agenda: Mrs. Rykhus moved to approve the agenda as presented. Seconded by Mrs. Babb. Motion carried.

20R.09.06 Consent Agenda: Mrs. Babb moved to approve the consent agenda as presented. Seconded by Mrs. Wilson. Motion carried.

Board Reports:

20R.09.07 Treasurer: Mrs. Babb moved to pay checks #13558-13590 from General Checking for the amount of \$57,544.85; bill pay #GC2526-2545 for General Checking—Online Bill Pay for the amount of \$4,947.13; and bill pay #PC1614-1626 for Payroll Checking—Online Bill Pay for the amount of \$83,331.31, for a grand total of \$145,823.32. Seconded by Mrs. Wilson. Motion carried.

Committee Reports:

20R.09.08 Finance: Reviewing the line item expenses shows the allotment not completely used. The finance committee is requested to meet to discuss the amounts and give recommendations for use of the excess. Some options might be to increase the fund balance, or to make a supplemental payment into the retirement fund.

20R.09.09 Lapeer County Report: None

20R.09.10 Unfinished Business: None

New Business:

20R.09.11 Transfer of Ameriprise account authority from Melissa Malcolm to Amy Churchill: Mrs. Rykhus moved to make the transfer of authority. Seconded by Mrs. Babb. Motion carried. This action requires Mrs. Rykhus' signature.

20R.09.12 North Branch contract vote: Mrs. Rykhus moved to not renew the agreement between Lapeer District Library and North Branch Township Library that provides North Branch Township Library receiving 30% of millage money from Arcadia, Deerfield, and Rich townships from Lapeer District Library effective December 31, 2020. A letter will be sent to the president of the North Branch Township Library from the president of Lapeer District Library. Seconded by Mrs. Wilson. Motion carried.

20R.09.13 Board approval of the name change of LDL's foundation accounts from Lapeer County Library to Lapeer District Library: Mrs. Wilson moved to make the name change. Seconded by Mrs. Babb. Motion carried.

20R.09.14 Board feedback on virtual meeting platform: There were no issues with using zoom. Board members will discuss preferences for a consistent way to get board meeting information and packets. Board members were requested to review the budget summary included in the packets and to be prepared to vote on it at December's meeting.

Staff Reports

20R.09.15 Assistant Director for Technical Services: A written report was submitted. In addition, Mrs. Brown noted that no purchases have been made yet with the CARES Grant Act monies as yet. Possible purchases were being explored.

20R.09.16 Director's report: A written report was submitted.

Communications:

20R.09.17 Lapeer Area Chamber of Commerce Business Connections (via e-mail)

20R.09.18 Lapeer County Community Foundation donation letter: A thank you letter has been sent.

20R.09.19 2020 City of Lapeer Fire Inspection Report: The report was included in the board member's packets indicating that there were no violations.

Board Comments or Request for Information:

20R.09.20 The Friends of deAngeli book sale held off site took in \$1,200. They are looking to have another sale at the Center Building.

20R.09.21 MMLC Report: A written report was submitted.

20R.09.22 Public Comments: None

20R.09.23 Adjournment: Mrs. Babb moved to adjourn. Seconded by Mrs. Sandusky. Motion carried. Meeting adjourned at 6:15pm

Regular Meeting: Marguerite deAngeli Library

October 15, 2020

Finance Committee 5:00 p.m.

Full Board 5:30 p.m.