



The Lapeer District Library will be the community's destination for resources, education, technology and connections.

Lapeer District Library

Regular Meeting of June 18, 2020

Via Zoom Meeting ID: 880 39261112 Password: 345286

Minutes

20R.06.01 Call to Order: Mrs. Watz, board chair, called the meeting to order at 5:31 p.m.

20R.06.02 Roll Call:

Jacquie Wilson	City of Lapeer	12/31/2022	Present
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Excused
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 6 Board members present.

Also present are Melissa Malcolm, Lapeer District Library Director; Yvonne Brown, Assistant Director for Technical Services; Patricia Presby, recorder. There was one public representative that was identified by phone number only.

20R.06.03 Public Comments: The person voiced concern over not being able to use the computers while the library was in Stage 3 of the Re-Opening Plan. He was directed to contact the library's director for a copy of the re-opening plan for particulars.

20R.06.04 Additions/Deletions/Approval of agenda: Mr. Phillips moved to add under the consent agenda minutes of May 19 and June 8. Seconded by Mr. Valle. Motion carried.

20R.06.05 Consent Agenda: Mrs. Rykhus moved to accept the consent agenda as presented. Seconded by Mrs. Wilson. Motion carried.

Board Reports:

20R.06.06 Treasurer: Mrs. Babb moved to pay checks #13432-13460 from General Checking for the amount of \$142,959.80; bill pay # GC2437-2458 for General Checking—Online Bill Pay for the amount of \$3,110.73; and bill

pay #PC1573-1592 from Payroll Checking—Online Bill Pay for the amount of \$74,775.23 for a grand total of \$220,845.76. Seconded by Mr. Valle. Motion carried.

Committee Reports:

20R.06.07 Finance: No report.

20R.06.08 Lapeer County Report: None

Unfinished Business:

20R.06.09 SB 611 Privacy Bill: Mrs. Rykhus moved to support SB 611 and send notification to MLA of LDL's support. Seconded by Mr. Valle. Motion carried.

20R.06.10 Investment Policy: Mr. Phillips moved to accept the investment policy as presented. Seconded by Mrs. Rykhus. Motion carried.

20R.06.11 Re-opening policy: There was discussion of the problems that might arise in Stage 4 of the re-opening plan. The state requires a re-opening plan policy needs to be in place within 14 days of re-opening. Copies of the re-opening plan will be available to the patrons. Mr. Valle moved to accept the re-opening plan as presented. Seconded by Mr. Phillips. Motion carried.

20R.06.12 Director search: Mrs. Rykhus, member of the search team, reported that the committee communicated with Mrs. Olson (of Olson HR Solutions) on submitting and discussing questions for her to ask potential candidates.

20R.06.13 North Branch contract: A copy of the contract with North Branch Township Library (Reciprocal Library Services Agreement) was available for review. The contract expires at the end of this year. The Board informally agreed to let the contract expire and to indicate that decision in any follow up discussions LDL's director might have. The Board will vote in July or August.

New Business:

20R.06.14 Audit: The audit is complete except for one figure that as indicated in the Director's report. The audit needs to be filed by June 30. Mr. Valle moved to direct the Director to file for an audit extension and to let the auditors know of the Board's decision. Seconded by Mrs. Babb. Motion carried

Staff Reports

- 20R.06.15 Assistant Director for Technical Services:** A written report was submitted. Temporary e-cards (241 patrons) can be converted to permanent cards if the resident comes into the library to get one.
- 20R.06.16 Director's Report:** A written report was submitted. Some staffing considerations might be presented since there are nine people on furlough until Stage 5 of the Re-opening Plan.

Communications:

- 20R.06.17** Lapeer Area Chamber of Commerce Business Connections (via e-mail)

Board Comments or Request for Information:

- 20R.06.18 The Friends of deAngeli Library gave an informal report:** They are considering giving out free children's books to those families that come to the Center for Innovation for meal pick up. Later, the book give away will transfer to the schools for the summer. There will be no book sale in August. There will be a trailer for book donations on the 2nd and 4th Saturdays of July from 10:00-2:00 p.m.
- 20R.06.19 Signage needs to be displayed about Phase 4 of re-opening:** It should be on Facebook and LDL's web page. The full plan should be at the circulation desk.
- 20R.06.20 MMLC Report:** No report.
- 20R.06.21 Public Comments:** None
- 20R.06.22 Adjournment:** Mr. Valle moved to adjourn. Seconded by Mr. Phillips. Motion carried. Meeting adjourned at 7:11 p.m.

**Regular Meeting: Marguerite deAngeli Library
July 16, 2020
Finance Committee 5:00 p.m.
Full Board 5:30 p.m.**