



The Lapeer District Library will be the community's destination for resources, education, technology and connection.

Lapeer District Library

Regular Meeting of July 16, 2020

Via Zoom Meeting ID: 826 8683 1819 Password: 748905

Minutes

20R.07.01 Call to Order: Mrs. Watz, board chair, called the meeting to order at 5:32 p.m.

20R.07.02 Roll Call:

Jacque Wilson	City of Lapeer	12/31/2022	Present
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Amanda Sandusky	County (Oregon Township)	12/31/2023	Present
Gary Phillips	County (Deerfield Township)	12/31/2023	Present
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 7 Board members present.

Also present are Melissa Malcolm, Lapeer District Library Director; Yvonne Brown, Assistant Director for Technical Services; Wes Messing, auditor representative for King and King CPAs; and Patricia Presby, recorder.

20R.07.03 Public Comments: None

20R.07.04 Additions/Deletions/Approval of agenda: Mr. Phillips moved to approve the agenda as presented. Seconded by Mrs. Rykhus. Motion carried.

20R.07.05 Consent Agenda: Mrs. Rykhus moved to approve the consent agenda as presented. Seconded by Mr. Valle. Motion carried.

Board Reports:

20R.07.06 Treasurer: Mrs. Babb moved to pay checks #13330-13509 from General Checking for the amount of \$59,728.13; bill pay #GC2459-2489 for General Checking—Online Bill Pay for the amount of \$5,335.84; and bill pay #PC1583-1598 from Payroll Checking—Online Bill Pay for the amount of \$75,140.89, for a grand total of \$140,204.86. Seconded by Mr. Valle. Motion carried.

Committee Reports:

- 20R.07.07 Finance:** No report
20R.07.08 Lapeer County Report: None

Unfinished Business:

- 20R.07.09 Audit report by Wes Messing, King & King CPAs:** Audit report presented by Mr. Messing. A one-page summary was included in the full report to facilitate ease of understanding. The report will be filed with the State of Michigan on July 17, 2020. The contract between LDL and King & King ends with 2020, and Mr. Messing asked for a three-year renewal of the contract.
- 20R.07.10 Director's Search:** Mrs. Rykhus, member of the board's director search team, gave an informal report. Six candidates were informally interviewed with information about the four candidates passed on to the Board.

Mrs. Rykhus moved to hold Interviews during Special Meetings via Zoom over two days, July 22 and 23, beginning at 4:00 p.m. Seconded by Mr. Phillips. Motion carried.

New Business:

- 20R.07.11 MERS Annual Actuarial Valuation Report for December 31, 2019:** The Annual Actuarial Valuation Report (AAV) from MERS was included in the board's information packet, further explained in the director's report, and finer points clarified by the director. The MERS representative and the new director will need to re-visit options for retirement benefits.
- 20R.07.12 Resolution Establishing Authorizing Signatories for MERS Contract and Service Credit Purchase Approvals:** Mrs. Babb moved to accept the resolution as presented. Seconded by Mr. Valle. Resolutions require a roll call vote: Mrs. Wilson-yes; Mrs. Babb- yes; Mrs. Sandusky-yes; Mr. Phillips-yes; Mrs. Rykhus-yes; Mr. Valle-yes; Mrs. Watz-yes. Motion carried.

Staff Reports

- 20R.07.13 Assistant Director for Technical Services:** A written report was submitted.
- 20R.07.14 Director's report:** A written report was submitted. A correction was made by the director. The reference librarian hired declined the position.

Communications:

- 20R.07.15 Lapeer Area Chamber of Commerce Business Connections (via e-mail)**

Board Comments or Request for Information:

20R.07.16 Friends of the Library have been distributing books to children participating in the school food program. There will not be an August book sale.

20R.07.17 **MMLC Report:** No Report

20R.07.18 **Public Comments:** None

20R.07.19 **Adjournment:** Mr. Phillips moved to adjourn. Seconded by Mr. Valle. Motion carried. Meeting adjourned at 6:41 p.m.

**Regular Meeting: Marguerite deAngeli Library
August 20, 2020
Finance Committee 5:00 p.m.
Full Board 5:30 p.m.**