



The Lapeer District Library will be the community's destination for resources, education, technology and connections.

**Lapeer District Library
Regular Meeting of September 19, 2019
Marguerite deAngeli Library
Minutes**

19R.09.01 Call to Order: Mrs. Watz, board chair, called the meeting to order at 5:30 p.m.

19R.09.02 Roll Call:

Jacquie Wilson	City of Lapeer	12/31/2022	Present
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Kim Hill	County (Hadley Township)	12/31/2019	Present
Gary Phillips	County (Deerfield Township)	12/31/2019	Excused
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 6 Board members present.

Also present are Melissa Malcolm, Lapeer District Library Director, Yvonne Brown, Assistant Director for Technical Services, and Patricia Presby, recorder.

19R.09.03 PUBLIC HEARING/FY2020 BUDGET: The board was presented with a Budget Summary Draft for FY2020 by LDL's director who pointed out an error in 850,000 Utilities. (The correct figure is \$75,628.) The budget categories are broken into Revenues (local tax sources, state sources, and local sources.) There were no projected Fund Balance distributions. Under Expenditures there was an increase for a contract to rework the website. At the November board meeting the budget needs to be approved.

19R.09.04 Public Comments: None

19R.09.05 Additions/Deletions/Approval of agenda: Mrs. Rykhus moved to approve the agenda as presented with the deletion of the first item under New Business, meeting the new children's librarian, Mary Cowles, who was unable to attend the meeting. Seconded by Mr. Valle. Motion carried.

19R.09.06 Consent Agenda: Mrs. Rykhus moved to approve the consent agenda. Seconded by Mrs. Hill. Motion carried.

Board Reports:

19R.09.07 Treasurer: Mrs. Babb moved to pay checks #13001-13053 from General Checking for the amount of \$125,353.20, bill pay #GC2141-2175 for General Checking-Online Bill Pay for the amount of \$9,401.56, and bill pay #PC1457A-1468 for the amount of \$106,734.62 for a grand total of \$241,489.38. Seconded by Mr. Valle. Motion carried.

Committee Reports:

19R.09.08 Finance: None.

Since the proposed by-laws eliminate the standing committees of Facilities, Advocacy, and Personnel, there are no reports from these committees. Instead, concerns and reports formerly generated and investigated by these committees will be placed in the agenda under Board Comments or Requests for Information. This decision was the consensus of the board.

19R.09.09 Lapeer County Report: None

Unfinished Business:

19R.09.10 By-laws: Committee language remains the same. Three standing committees (Facilities, Advocacy, and Personnel) are eliminated. Any questions, reporting or information can be brought up under Board Comments or Requests for Information. Ad hoc committees can be formed at any time. Final draft of the by-laws was distributed and formal approval will take place at the board's October meeting.

New Business:

19R.09.11 LDL Board endorsement request from Lapeer Community Schools: The crux of the matter with this consideration is a legal one. Can one tax supported entity ask for an endorsement from another tax supported entity? Mr. Valle moved to have Board endorsement of the Lapeer Community Schools bond proposal on November 5, 2019 pending legal counsel's answer. Seconded by Mrs. Rykhus. Motion carried.

19R.09.12 Reappointment of Perry Valle to MMLC Board: Mrs. Rykhus moved to recommend reappointment of Mr. Valle as our representative to the MMLC Board for the term starting September 2019. Seconded by Mrs. Babb. Motion carried.

19R.09.13 Discussion of more hours at Columbiaville branch: A survey of Columbiaville patrons indicated that they were overwhelmingly in favor of more hours at the branch. Board action can be taken after seeing the results of Columbiaville's Strategic Plan focus group.

Staff Reports

- 19R.09.14** Assistant Director for Technical Services: A written report was submitted.
19R.09.15 Director's Report: A written report was submitted.

Communications:

- 19R.09.16** Lapeer Area Chamber of Commerce Business Connections (via e-mail)
19R.09.17 Request for donations for Family Literacy Center Dinner and Auction on November 1, 2019.
19R.09.18 Invitation to Family Literacy Center Dinner and Auction.

Board Comments or Request for Information:

- 19R.09.19** Burlington Township will need 800 bookmarks enumerating LDL's many services and programs to include in their Winter Property Tax bills.
19R.09.20 Appreciation was expressed about the staff's hard work and creativity.
19R.09.21 Friends of Michigan Libraries meeting is in Charlevoix this year.
19R.09.22 There were two polls on Facebook as part of the Strategic Plan's Learning phase.
19R.09.23 A concern was raised over the Sunday Drop-in Chess Club monopolizing the meeting room every Sunday. The problem will be addressed with the person in charge of the club; a simple solution is expected.
19R.09.24 **MMLC Report:** The new director, Eric Palmer, will officially begin his position on October 1, 2019. He plans to visit every library. MMLC will provide \$500 per building for programming coordinated through MMLC for fall, winter and spring programs. Auditors saw a fund balance of 24 months of operating expenses and suggested a distribution to bring the balance down. Therefore each library is receiving a modest amount to that end.
19R.09.25 **Public Comments:** None
19R.09.26 **Adjournment:** Mrs. Hill moved to adjourn. Seconded by Mr. Valle. Motion carried. Meeting adjourned at 7:12 p.m.

**Regular Meeting: Marguerite deAngeli Library
October 24, 2019
Finance Committee 5:00 p.m.
Full Board 5:30 p.m.**