The Lapeer District Library will be the community’s destination for resources, education, technology and connections.

Lapeer District Library
Regular Meeting of June 20, 2019
Marguerite deAngeli Library
Minutes

19R.06.01 Call to Order: Mrs. Watz, chairperson, called the meeting to order at 5:30 p.m.
19R.06.02 Roll Call:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
<th>Date</th>
<th>Status</th>
</tr>
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<tbody>
<tr>
<td>Jacquie Wilson</td>
<td>City of Lapeer</td>
<td>12/31/2022</td>
<td>Present</td>
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<tr>
<td>Charlotte Babb</td>
<td>County (Burnside Township)</td>
<td>12/31/2020</td>
<td>Present</td>
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<tr>
<td>Kim Hill</td>
<td>County (Hadley Township)</td>
<td>12/31/2019</td>
<td>Excused</td>
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<tr>
<td>Gary Phillips</td>
<td>County (Deerfield Township)</td>
<td>12/31/2019</td>
<td>Present</td>
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<tr>
<td>Karen Rykhus</td>
<td>Lapeer Township</td>
<td>12/31/2020</td>
<td>Present</td>
</tr>
<tr>
<td>Perry Valle</td>
<td>County (Metamora Township)</td>
<td>12/31/2021</td>
<td>Present</td>
</tr>
<tr>
<td>Jan Watz</td>
<td>Mayfield Township</td>
<td>12/31/2021</td>
<td>Present</td>
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Quorum is 4. There are 6 Board members present.

Also present are Melissa Malcolm, Lapeer District Library Director, Yvonne Brown, Assistant Director for Technical Services, and Patricia Presby, recorder.

19R.06.03 Public Comments: None
19R.06.04 Additions/Deletions/Approval of agenda: Mr. Phillips moved to accept the agenda as presented. Seconded by Mrs. Rykhus. Motion carried.
19R.06.05 Consent Agenda: Mr. Valle moved to accept the consent agenda as presented. Seconded by Mrs. Wilson. Motion carried.

Board Reports:
19R.06.06 Treasurer: Mrs. Babb moved to pay checks #12834-12900 from General Checking for the amount of $77,818.80, bill pay #GC 2040-2083 for General Checking-Online Bill Pay for the amount of $9,745.37, and bill pay #PC1417-1432 for the amount of $135,873.57 for a grand total of $223,437.74. Seconded by Mr. Valle. Motion carried.

Committee Reports:
19R.06.07 Finance: LDL’s Facilities Manager submitted three bids for getting the administration building parking lot paved, with a recommendation of Bennett Asphalt Paving, Inc. to do the work. Mrs. Babb moved to accept the recommended bidding company. Seconded by Mr. Phillips. Motion carried.
Facilities: No report.

Advocacy: No meeting but reports were given of attendance at Lapeer City and Columbiaville, and Marathon township meetings. Emphasis was on information about Michigan Activity Pass (MAP) program available to area residents.

Personnel: No report.

Lapeer County Report: None

Unfinished Business:

Presentation of audit by King & King: The representative of King & King offered a synopsis report including a comparison chart of Overall Fund Rating. He pointed out the state’s recommendation of percentages of revenues to be held in a fund balance as well as amounts to cover pension liabilities and other future needs. The gist of his report is that Lapeer District Library is in a healthy financial position. Mrs. Babb moved to accept and submit the audit report. Seconded by Mr. Valle. Motion carried.

Trustee job description: A copy of the trustee job description should be put in the board’s orientation packet to include the suggested additions of more specific responsibilities such as sub-committee meetings and community and governmental meetings. Also referenced should be the degree of personal commitment to self-education of current library issues. Putting the trustee’s job description on LDL’s homepage, under “Board”, could be useful in piquing interest in someone wanting to be on the library board.

Strategic planning: The Strategic Planning Committee will meet with Amanda Standerfer on July 9. She will also work with the staff on July 18 and conduct a retreat with the board at the July 18 Board meeting. It is expected that the plan will be completed by the end of December.

By-laws: The advice of LDL’s lawyer is that liability and conflict issues should not be included in by-laws. Policies of conduct and conflict can be taken care of in other areas or become a separate policy.

New Business:

Public comment policy: A sample of a public policy was presented. Voting will be at the next meeting after discussion and comments

Staff Reports:

Assistant Director for Technical Services: A written report was submitted including further information on a new service for patrons, ArtistWorks, through RB Digital.

Director’s Report: A written report was submitted.
Communications:
19R.06.19 Lapeer Area Chamber of Commerce Business Connections (via e-mail)
19R.06.20 Lapeer Area Chamber of Commerce request for sponsorships for Lapeer Days
19R.06.21 Announcement of Senior Expo 2019 theme: Oktoberfest

Board Comments or Request for Information:
19R.06.22 There will be a town hall meeting at the library by State Senator Kevin Daley on Monday, June 24, from 2 p.m. to 3 p.m.
19R.06.23 MMLC Report: On July 11 the board will find out if the candidate offered the Executive Director’s position has accepted it.
19R.06.24 Public Comments: None
19R.06.25 Adjournment: Mr. Valle moved to adjourn the meeting. Seconded by Mrs. Wilson. Motion carried. Meeting adjourned at 6:37 p.m.

Regular Meeting: Marguerite deAngeli Library
July 18, 2019
Finance Committee 5:00 p.m.
Full Board 5:30 p.m.