



The Lapeer District Library will be the community's destination for resources, education, technology and connections.

**Lapeer District Library
Regular Meeting of July 18, 2019
Marguerite deAngeli Library
Minutes**

19R.07.01 Call to Order: Mrs. Watz, chairperson, called the meeting to order at 5:30 p.m.

19R.07.02 Roll Call:

Jacque Wilson	City of Lapeer	12/31/2022	Present
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Kim Hill	County (Hadley Township)	12/31/2019	Present
Gary Phillips	County (Deerfield Township)	12/31/2019	Present
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 7 Board members present.

Also present are All members present. Also present are Melissa Malcolm, Lapeer District Library Director, Yvonne Brown, Assistant Director for Technical Services, Dyle Henning, Lapeer County Commissioner, Amanda E. Standerfer of FastForward Libraries, and Patricia Presby, recorder.

19R.07.03 Public Comments: None

19R.07.04 Additions/Deletions/Approval of agenda: Mr. Phillips moved to accept the agenda as presented. Seconded by Mrs. Hill. Motion carried.

19R.07.05 Consent Agenda: Mrs. Wilson moved to accept the consent agenda as presented. Seconded by Mr. Valle. Motion carried.

Board Reports:

19R.07.06 Treasurer: Mrs. Babb moved to pay checks#12901-12944 from General Checking for the amount of \$52,304.46, bill pay #GC2084-2108 for General Checking-Online Bill Pay for the amount of \$3,486.74, and bill pay #PC1433-1444 for the amount of \$96,176.95 for a grand total of \$151,968.15. Seconded by Mrs. Rykhus. Motion carried.

Committee Reports:

- 19R.07.07 Finance:** No report
- 19R.07.08 Facilities:** No report.
- 19R.07.09 Advocacy:** Did not meet, but there was a reminder to continue to do township board visits.
- 19R.07.10 Personnel:** No report

Lapeer County Report:

- 19R.07.11** The state system will provide defense for indigent persons. There was a contract approval for a part-time position for indigent programs.
- 19R.07.12** Per a requirement of the state, a second jail nurse was hired.
- 19R.07.13** Independent authority is being sought for Community Mental Health. Projected date is October 1, 2019.
- 19R.07.14** Since revenues have fallen off for the courts, etc. a two million deficit needs to be addressed.
- 19R.07.15** Torzewski Water Park was closed briefly for repairs and General Squire Water Park is not open because there are not enough life guards.
- 19R.07.16** Hazardous Clean Sweep is still set for October 21 for hazardous waste collection.

Unfinished Business:

- 19R.07.17** Strategic planning retreat: Amanda Standerfer of FastForward Libraries consulting firm presented a program for developing a strategic plan for Lapeer District Library. She presented an agenda which included an overview of the process with a logistical explanation of the Golden Circle Framework, dates of completion and milestones in the planning process, and the roles of the board and staff in following the planning process phases of "learn, dream, do." The learning phase involved considering an environmental scan of the community and impacting world issues that need to be considered in the strategic plan for the library. To this end, the board brainstormed considerations in the following categories: political, economic, social, technological, legal, and environmental/ library sector. All ideas were recorded and will become an integral part of forming the basis of community information surveys, focus groups and developing the learning report. The board participated in another activity called SOAR, standing for strengths, opportunities, aspirations, and results. Ideas were recorded and gave direction for the strategic planning process. Finally, activities and discussion centered on the current mission and vision statements and how they might be improved.

New Business:

19R.07.18 Officer attendance at MERS Annual Meeting: Mrs. Rykhus moved to approve Melissa Malcolm's and Theresa Chase's (staff vote) attendance at the MERS conference October 3, and 4. 2019. Seconded by Mrs. Wilson. Motion carried.

Staff Reports

19R.07.19 Assistant Director for Technical Services: A written report was submitted.

19R.07.20 Director's Report: A written report was submitted.

Communications:

19R.07.21 Lapeer Area Chamber of Commerce Business Connections (via e-mail)

Board Comments or Request for Information:

19R.07.22 Kudos were given to Amanda Standerfer's interesting exercises that provided focus for the strategic planning retreat.

19R.07.23 The "Meet a Muslim" program was well-attended and went very well.

19R.07.24 A question was raised as to whether LDL's banner policy was followed with the display banner on the library's lawn including the wording of Meijer's sponsorship of the Lapeer fireworks. Answer: yes.

19R.07.25 **MMLC Report:** Eric Palmer is the new director; his duties will begin on October 1.

19R.07.26 **Public Comments:** None

19R.07.27 **Adjournment:** Mr. Valle moved to adjourn. Seconded by Mrs. Rykhus. Motion carried. Meeting adjourned at 7:47 p.m.

**Regular Meeting: Metamora Branch Library
August 15, 2019
Finance Committee 5:00 p.m.
Full Board 5:30 p.m.**