**Calling the Meeting to Order**

Mrs. Watz, Chairperson, called the meeting to order at 2:01 p.m.

**Roll Call**

- Glenn Alverson, City of Lapeer, 12/31/2018, Resigned
- Charlotte Babb, County (Burnside Township), 12/31/2020, Present
- Kim Hill, County (Hadley Township), 12/31/2019, Present
- Gary Phillips, County (Deerfield Township), 12/31/2019, Excused
- Karen Rykhus, Lapeer Township, 12/31/2020, Present
- Perry Valle, County (Metamora Township), 12/31/2021, Present
- Jan Watz, Mayfield Township, 12/31/2021, Present

Quorum is 4. There are 5 Board members present.

Also present are Melissa Malcolm, Lapeer District Library (LDL) Director and Pat Presby, recorder.

**Public Comments**

None

**Additions/Deletions/Approval of Agenda**

Addition requested for an update on the re-branding. Mrs. Rykhus moved to accept the agenda as printed with the additional request. Seconded by Ms. Hill. Motion carried.

**Minutes**

Consent Agenda: Mrs. Hill moved to approve the consent agenda with the correction in 18R.03.14 to read Mr. Valle instead of Mr. Perry. Seconded by Mrs. Babb. Motion carried.

**Board Reports**

- Treasurer: Mrs. Babb moved to pay checks #12190-12233 from General Checking for the amount of $37,677.41, bill pay #GC1607-GC1634 from General Checking-Online Bill Pay for the amount of $12,694.65 and bill pay #PC1248-1257 from Payroll Checking-Online Bill Pay for the amount of $78,180.51 for a grand total of $128,552.57. Seconded by Mr. Valle.
Motion carried.

**Committee Reports:**

18R.04.07 1. Finance--No report.
18R.04.08 2. Facilities-- (meeting as needed) – Did not meet. No report.
18R.04.09 3. Advocacy--No report.
18R.04.10 4. Personnel--No report.

**Special Meeting Reports:**

18R.04.11 Bond work/community involvement:

1. The secretary offered sheets available for community members to sign up to help on the bond issue.
2. Possibilities for another honorary chair were discussed.
3. No action yet on the building site sign.

18R.04.12 Building Committee: Several considerations were discussed.

1. The cost of the building might go up if and when steel tariffs are in place.
2. Board members were advised of changes in interior design trends for libraries such as “work pods” in lieu of service desks.
3. A sample brochure from the Allegan Library was discussed with the thought of adopting a similar approach for LDL’s project. The brochure was a good example of how efficiently information could be presented to the community about the library’s bond proposal. It was clear, concise, and inviting to read.
4. The director will meet with John Chrastka of EveryLibrary next week.
5. The presentation by a member of the Vote Yes Committee to the Optimists Club had positive results.

18R.04.13 **LAPEER COUNTY REPORT:** None

**UNFINISHED BUSINESS:**

18R.04.14 1. Patron behavior policy- Some clarification was gained from LDL’s lawyer regarding H: Campaigning, Petitioning, Interviewing, and Similar Activities in that people may not set up any tables or booths to do this activity. Also, E: Recreational Equipment and Personal Transport Devices needed clarification. By consensus, it was decided that shoes with wheels were allowed in the building only if the wheels were in the “locked up”
position. Mrs. Rykhus moved to accept the policy as printed. Seconded by Ms. Hill. Motion carried.

18R.04.15 2. Resolution submitting bond proposal—The board briefly discussed refinance options and possibilities. Mr. Valle moved to accept the resolution. Seconded by Ms. Hill. Roll call vote required. Mr. Valle, yes; Mrs. Babb, yes; Mrs. Rykhus, yes; Ms. Hill, yes; Mrs. Watz, yes. Resolution declared adopted.

NEW BUSINESS:
18R.04.16 1. Update on re-branding—The View Group is re-doing the tri-fold brochure; some technical issues in software and color consistency are being corrected. Price quotes for branch signs and “giveaways” are being explored.

18R.04.17 2. Filling board membership from the City of Lapeer—Possible recruits from the community were discussed as well as where and how to get the word out about the vacancy. A brief job description and meeting times are needed.

STAFF REPORTS:
18R.04.18 Assistant Director for Technical Services—Mrs. Brown submitted a written report.


COMMUNICATIONS:
18R.04.20 1. Lapeer Area Chamber of Commerce Business Connections, (via e-mail)

18R.04.21 2. Lapeer Area Chamber of Commerce solicitation for sponsorship for Lapeer Days

18R.04.22 Glenn Alverson’s resignation letter

18R.04.23 Fire Department’s congratulations regarding Fire Code compliance inspection (For the 11th consecutive year not a single fire violation was found.)

BOARD COMMENTS OR REQUESTS FOR INFORMATION:
18R.04.24 What are the possibilities of helping teachers with additional book check outs?

18R.04.25 2. Discuss/find another honorary chair.

18R.04.26 3. Explore the idea of children paying off their fines by specified reading times.
4. Is LDL doing anything for The Great American Read sponsored by PBS?

MMLC REPORT: Vote on the changes to the by-laws will take place at the May 17, 2018 joint Board and Advisory Council meeting.

PUBLIC COMMENTS: None.

ADJOURNMENT: Mrs. Babb moved to adjourn. Seconded by Mr. Valle. Motion carried. Meeting adjourned at 3:21 p.m.

Special Meeting:
Metamora Branch Library
May 3, 2018
4:30 pm

Regular Meeting:
Marguerite deAngeli Branch Library
May 17, 2018
Finance Committee 1:00 pm
Full Board 2:00 pm