

The Lapeer District Library will be the community's destination for resources, education, technology and connections.

**Lapeer District Library  
Regular Meeting of October 11, 2018  
Metamora Branch Library  
Minutes**

**18R.10.01 CALL TO ORDER:** The meeting was called to order by Chairperson Mrs. Watz at 5:01 p.m.

**18R.10.02 ROLL CALL:**

Jacque Wilson	City of Lapeer	12/31/2018	Present
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Kim Hill	County (Hadley Township)	12/31/2019	Present
Gary Phillips	County (Deerfield Township)	12/31/2019	Present
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 7 Board members present.

All members present. (Mrs. Rykhus left at 6:15 p.m.) Also present are Melissa Malcolm, Lapeer District Library (LDL) Director, Yvonne Brown, LDL Assistant Director for Technical Services, Matt Wandrie, Superintendent of Lapeer Community Schools (LCS), Pat Presby, recorder. Community members for public comment are: Pam Orr, Cherise Laidler, and Paula LaFountain.

**18R.10.03 PUBLIC COMMENTS:** None at this time.

**18R.10.04 ADDITIONS/DELETIONS/APPROVAL OF AGENDA:** Mr. Phillips moved to approve the agenda with the amendment of moving Mr. Wandrie's further explanation of LCS's Strategic Plan (#4 under Unfinished Business) to after the consent agenda. Seconded by Mrs. Hill. Motion carried.

**18R.10.05 MINUTES:** Mr. Valle moved to approve the consent agenda. Seconded by Mrs. Rykhus. Motion carried.

## **UNFINISHED BUSINESS:**

**18R.10.06** Lapeer Community Schools proposal: After the Special "Retreat" meeting of October 6, 2018, to consider the initial presentation of Lapeer Community Schools' Strategic Plan, LDL's board generated 10 key questions requiring further explanation and investigation before being able to make an informed decision regarding the inclusion of a public library in a school campus setting. (This decision was initially required by November 1<sup>st</sup>; it has subsequently been extended to December 1<sup>st</sup>.) Mr. Wandrie submitted a written document addressing the concerns of LDL's board. These include legal constraints, autonomy, lease arrangements (including termination), and design, as well as particulars involving library collection, computer usage and labs, shared shelf space and LCS employees. The vision is that satellites of other community services would be brought together with the inclusion of a public library at the high school. LCS's Superintendent stated that a special election could be held in November of 2019 and the plan begin to be put together in December of that year. Projected building would be completed in 2023-2024. He will come back to the board after legal issues are explored. He was confident that logistics could be worked out and that they would not stop the project.

**18R.10.07** After the presentation, the board discussed continuing concerns:

- LDL's operational costs would still exist.
- LDL would need a lifetime lease, not a 50 year lease as a suggested possibility.
- Contracts would be needed with all entities not part of the schools (Community Mental Health (CMH), Family Literacy Center (FLC), for example).
- Only 10% of full space can be utilized for non-tax supported entities. How would this affect the plan?
- There are code requirements for parking spaces for schools and libraries.
- The current footprint of Center for Innovation (CFI) would remain the same; part of the existing building would become two story. It is still an old building.
- The question remains that if LDL went alone for its new library building, it would have to cut space anyway. The amount of space in LCS plan allotted for the library was indefinite. LCS doesn't need voter approval to close schools; however, closing five schools, being part of the strategic plan, might deter voters from accepting the plan at all.

- There was consensus on several issues:
  - Three to four years to terminate the lease sounded unusual.
  - The other community entities that would be in the building would encourage people to use the library that might not otherwise use it.
  - A distinctive look of the library is needed.
  - As details get worked out can LDL back out? LCS would still have to have a school library.
  - More legal information is needed.

**18R.10.08 PUBLIC COMMENTS:** No public in attendance had questions. Comments ranged from the positive in seeing that the plan would revitalize CFI and that LCS would be using the public library rather than other way around. Further, it was noted that LDL doesn't have to be the driving force behind selling the bond issue. Combining the two high school brought the community together and ended the rivalry between east and west. Negative comments included questions about congestion in deliveries for all the entities involved in the building and interaction between teenagers and LDL's patrons. Parking lot issues remain a problem as well as security.

**BOARD REPORTS:**

**18R.10.09 Treasurer:** Mrs. Babb moved to pay checks #12451-12492 from General Checking for the amount of \$36,726.82, bill pay #GC1794-GC1821 from General Checking Online Bill Pay for the amount of \$11,650.91 and bill pay #PC1320-PC1326 for the amount of \$43,979.05 for a grand total of \$92,356.78. Seconded by Mr. Valle. Motion carried

**Committee Reports:**

**18R.10.10 Finance:** no report

**18R.10.11 Facilities (meeting as needed):** no report

**18R.10.12 Advocacy:** no report

**18R.10.13 Personnel:** written report submitted. External posting of Business Manager now in place.

**18R.10.14 LAPEER COUNTY REPORT:** none

**UNFINISHED BUSINESS:**

**18R.10.15 Acceptable use policy:** A written policy was submitted. Mr. Phillips moved to accept the policy as presented. Seconded by Mrs. Hill. Motion carried.

**18R.10.16 Fine free policy:** A written overview of a change in circulation policy was submitted for information only. The wording for a press release and the explanation of the change to be included in the November/December newsletter is being worked on.

**18R.10.17 Banner policy:** A written policy was submitted. Mr. Phillips moved to

accept the policy as presented. Seconded by Mrs. Wilson. Motion carried.

**NEW BUSINESS:**

**18R.10.18** Approval of purchase of truck to replace 2002 Dodge—Mrs. Wilson moved to approve of buying a truck for no more than \$40,000. Seconded by Mrs. Babb. Motion carried.

**STAFF REPORTS:**

**18R.10.19** Assistant Director for Technical Services-- A written report was submitted. Not included in the report is that all public computers have been replaced and that a new sub has been hired.

**18R.10.20** Director's report—A written report was submitted.

**COMMUNICATIONS:**

**18R.10.21** 1. Lapeer Area Chamber of Commerce Business Connections, (via e-mail)

**18R.10.22** 2. Lapeer County Community Foundation Day of Giving, November 27

**BOARD COMMENTS OR REQUESTS FOR INFORMATION:**

**18R.10.23** Notes were submitted by Mrs. Wilson from the FOML Trustee Alliance Workshop on October 5, 2018.

**18R.10.24** There was a request to send former board member, Glenn Alverson, a card of condolence from the board.

**18R.10.25** A policy review on a regular basis is needed. Perhaps a rotation of policies could be established.

**18R.10.26** **MMLC REPORT:** No meeting; no report.

**18R.10.27** **PUBLIC COMMENTS:** none at this time

**18R.10.28** **ADJOURNMENT:** Mrs. Hill moved to adjourn. Seconded by Mr. Valle. Motion carried. Meeting adjourned at 7:50 p.m.

**Special Meeting:  
Metamora Branch Library  
November 1, 2018  
5:30 pm**

**Regular Meeting:  
Metamora Branch Library  
November 15, 2018  
Finance Committee 5:00 pm  
Full Board 5:30 pm**