

The Lapeer District Library will be the community's destination for resources, education, technology and connections.

**Lapeer District Library
Regular Meeting of August 16, 2018
Metamora Branch Library
Minutes**

18R.o8.01 CALL TO ORDER: Mrs. Watz, Chairperson, called the meeting to order at 5:38 p. m.

18R.o8.02 ROLL CALL:

Vacant	City of Lapeer	12/31/2018	Vacant
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Kim Hill	County (Hadley Township)	12/31/2019	Present
Gary Phillips	County (Deerfield Township)	12/31/2019	Excused
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2021	Present
Jan Watz	Mayfield Township	12/31/2021	Present

Quorum is 4. There are 5 Board members present.

Also present are Melissa Malcolm, LDL Director and Pat Presby, recorder.

18R.o8.03 PUBLIC COMMENTS: None

18R.o8.04 ADDITIONS/DELETIONS/APPROVAL OF AGENDA: Additions—under Unfinished Business add as 4. Little Free Libraries. Mrs. Rykhus moved to accept the agenda with addition. Seconded by Mrs. Hill. Motion carried.

18R.o8.05 MINUTES: Mr. Valle moved to approve the consent agenda with corrections to minutes being made: correction of meeting time (5:30 p.m.) in June 21 minutes and the corrected spelling of interviewees names in minutes of August 2. Seconded by Mrs. Babb. Motion carried.

BOARD REPORTS:

18R.o8.06 TREASURER: Mrs. Babb moved to pay two months' (July and August) checks #12328-12403 from General Checking for the amount of \$80,335.86; bill pay #GC1700-GC1756 from General Checking-Online Bill Pay for the amount of \$24,270.51, and bill pay #PC1289-PC1303 from Payroll Checking—Online Bill Pay for the amount of \$112,233.03 for a grand total of \$216,839.40. Seconded by Mr. Valle. Motion carried.

COMMITTEE REPORTS:

18R.o8.07 FINANCE: None

18R.o8.08 FACILITIES: No meeting. There is a request for a needs list for each of the branches.

18R.o8.09 ADVOCACY: An Arcadia township resident is putting a Little Free Library in his yard. (Should there still be one planned at the township hall when renovations are finished?) Story Hours will resume in September at Deerfield Township hall. Computer classes are being held at Burnside Township hall.

18R.o8.10 PERSONNEL: Did not meet

18R.o8.11 LAPEER COUNTY REPORT: None

UNFINISHED BUSINESS:

18R.o8.12 Acceptable Use Policy: Copies of an acceptable use policy were distributed to the board members for their perusal. After final approval it will be sent to LDL's lawyer to check legalities. It will be voted on in September.

18R.o8.13 Fine free policy: Overdue fines generate less than \$6,000 a year. The library would still collect fees for lost or damaged materials. Following discussion clarified several issues involving billing parameters, borrowing privileges, and collection fees. The consensus was to proceed with clarifying the particulars for LDL to be a fine free library.

18R.o8.14 Bond proposal debriefing: The following was discussed.

- An operating millage renewal will be in 2022.
- Can go early for a renewal but a special election should be avoided.
- Breakdowns of votes by townships were examined.
- The townships of Burnside and Rich have closer libraries to go to which may account for no votes.
- Should the size of the library reflect the actual township population that uses the library?
- The business community needs to be on board with having a new library.
- The board generated a list of considerations of why the bond issue failed.
- Each community needs to see the benefit for their community.
- Semantics are important. The connotations of words have to be recognized as influencing public opinion (café, production room, for example).

- Some community leaders were not directly contacted to pull support from them.
- Specific links to counter incorrect comments on the Facebook page did not alleviate the negativity.
- Community meetings were not well attended.
- The projected size of the building was an issue with the community. Cutting the size of the building by a certain percentage may not be the way to go as every square foot of the building was planned for. What the community thinks the library should be is at odds with what was proposed.
- Community members with larger tracts of land were not taken into enough consideration.
- Can a Capital Campaign be started now?
- More emphasis should have been given to how the branches would benefit.
- Should something be put up at the libraries so patrons can write down their concerns and/or ideas?
- Spend more time listening and considering the basic question of “What’s in it for me?”
- By consensus, the board decided to continue Special Meetings to continue to discuss the new library.

18R.08.15 Little Free Libraries: The grant for children’s books for the little free libraries came from Lapeer County Community Foundation. There were six libraries built by students at the Ed Tech Center; LDL has four of them. One has been placed in the Lyric Mall in downtown Lapeer, and others in Hadley, Lapeer and Burnside Townships. We installed one near the library in Attica Township, and there is one at the Dryden Elementary School.

NEW BUSINESS:

18R.08.16 Banner policy: The city will not allow banners on fences anymore and it is presumed that the deAngeli Branch will have more requests for banner placement on the lawn. The library sign is now used only for library events. Written suggestions for a policy were submitted by LDL’s director. The Board will decide on particulars to this policy at a later date.

18R.08.17 Budget goals for FY 2019:

- The parking lot at Headquarters needs to be replaced.
- Branches have been asked to submit improvements within a \$2,000 to \$3,000 range.
- MMLC funds pay for Hoopla and Overdrive. One of those services needs to be moved into the library budget to avoid totally depleting the funds at MMLC.
- Pay adjustments can also be considered.
- Since the approved millage rate must be submitted by September 30, the September 20 meeting must be a public budget hearing with a vote to approve the rolled back rate of 0.8863.

STAFF REPORTS:

18R.08.18 Assistant Director for Technical Services: A written report was submitted.

18R.08.19 Director's Report: A written report was submitted.

COMMUNICATIONS:

18R.08.20 1. Lapeer Area Chamber of Commerce Business Connections, (via e-mail)

18R.08.21 2. Invitation to participate in Senior Celebration on September 21. (Staffer Chris Perry has volunteered for this event.)

18R.08.22 BOARD COMMENTS OR REQUESTS FOR INFORMATION: None

18R.08.23 MMLC REPORT: The meeting is scheduled for September 10. Board member Perry Valle agreed to be treasurer for the year.

18R.08.24 PUBLIC COMMENTS: None.

18R.08.25 ADJOURNMENT: Mr. Valle moved to adjourn. Seconded by Mrs. Hill. Motion carried. Meeting adjourned at 7:23 p.m.

**Regular Meeting:
Metamora Branch Library
September 20, 2018
Finance Committee 5:00 pm
Full Board 5:30 pm**