

**Lapeer District Library  
Special Meeting of December 7, 2017  
Metamora Branch Library  
Minutes**

**17R.12.01 CALL TO ORDER:** Mrs. Watz, Chairperson, called the meeting to order at 4:30 p.m.

**17R.12.02 ROLL CALL:**

Glenn Alverson	City of Lapeer	12/31/2018	Present
Charlotte Babb	County (Burnside Township)	12/31/2020	Present
Hill Kim	County (Hadley Township)	12/31/2019	Present
Gary Phillips	County (Deerfield Township)	12/31/2019	Present
Karen Rykhus	Lapeer Township	12/31/2020	Present
Perry Valle	County (Metamora Township)	12/31/2017	Present
Janet Watz	Mayfield Township	12/31/2017	Present

Quorum is 4. There are 7 Board members present.

Also present are Melissa Malcolm, LDL Director and Pat Presby, recorder

**17R.12.03 ADDITIONS/DELETIONS/APPROVAL OF AGENDA -** Mr. Alverson moved to approve the agenda as amended to add legal issues as item a. under Unfinished Business item 1. Building project. Seconded by Mrs. Rykhus. Motion carried.

**17R.12.04 PUBLIC COMMENTS:** None

**UNFINISHED BUSINESS**

**Building Project**

**17R.12.05 a.** legal issues: A letter was sent to the director by Mr. Kerbyson, City Manager, regarding an agreement between the library and the city about the use of the deAngeli building should it no longer be needed as a library. A note with the letter indicated that it should be signed and sent back. After discussion, Mrs. Rykhus moved to have the director contact LDL's attorney for advice. Seconded by Mr. Valle. Motion carried

**17R.12.06 b.** capital campaign/fund raising:

1. A tight time frame nixed a capital campaign.
2. Vote Yes! funds are separate from the building funds.
3. After the bond vote passes funds can be raised for special items for the building such as public art, benches, etc.
4. There is a possibility of getting a grant from DTE or Consumers for \$10,000.
5. Grants for capital expenses/brick and mortar are no longer given.
6. After the bond is passed perhaps foundations could be approached for matching funds. New materials are not included in the \$12.5 million for the building.
7. The consensus was to remove capital campaign/fund raising from future agenda.

- 17R.12.07** c. specific program spaces and how they will work within the new facility: Family Literacy Center-- (Ms. Malcolm submitted written notes.) While FLC will not occupy the new facility at the present time, it was proposed by Ms. Malcolm to keep the space that had been tentatively allotted to them to be used for another meeting room, presentation room or study or tutoring rooms. Since the new building will have to suffice for the next 20+ years, it was felt that no reduction of space should be planned. Department heads are currently reviewing their space needs and the building committee meets next week. There was discussion about cost and there will additional discussion.
- 17R.12.08** d. bond work/committee: (Ms. Malcolm submitted written notes.)
1. honorary chairs—There may be 2-10 honorary chairs.
  2. members-- The board discussed community members who would be possible chairs for the bond work. Board members agreed to approach these individuals to seek their interest level. A list of possible overlooked groups was generated through brainstorming with various board members volunteering to make the contact.
  3. The next Vote Yes! meeting is scheduled for January 9, 2018. The board was cautioned not to have more than three board members present at the meeting.
  4. Members of the Vote Yes! committee are compiling a data base of yes voters and writing up the Political Landscape document suggested by EveryLibrary.
- 17R.12.09** e. community input/involvement:
1. report on community presentations —{Ms Malcolm submitted written notes.)
  2. board and staff informational campaign—DTE has “incentives” which Bryan Kirby, Facilities Manager, will investigate to see what is available.
  3. The cost of running the building needs to be projected.
- 17R.12.10** f. building committee—no report. Meets on December 14.
- 17R.12.11** g. key topics for next meeting:
1. members for Vote Yes Committee
  2. update on building committee meeting.
- NEW BUSINESS:**
- 17R.12.12** FLC luncheon and award. Ms Malcolm and one board members will attend.
- 17R.12.13** **PUBLIC COMMENTS:** Mr. Alverson brought up the fact that having a sign on the new library property indicating that it was the future site of the new library would be a positive item for getting yes votes. Bryan Kirby will get a price for the sign for the board’s consideration.
- 17R.12.14** **ADJOURNMENT:** Mr. Phillips moved to adjourn. Seconded by Mrs. Hill. Motion carried. Meeting adjourned at 6:23 p.m. (Mrs Rykhus left at 6:15 p.m.)

**Regular Meeting:  
Marguerite deAngeli Library  
December 21, 2017  
Finance Committee 1 p.m.  
Full Board 2 p.m.**

**Special Meeting:  
Metamora Branch Library  
January , 2018  
4:30 p.m.**

**DRAFT**