

**Lapeer District Library
Special Meeting of May 13, 2016
4:00 pm
Marguerite deAngeli Branch Library
Minutes**

16S.05.01 CALL TO ORDER: Mr. Valle, Vice Chairperson, called the meeting to order at 4:02 p.m.

16S.05.02 ROLL CALL:

Glenn Alverson	City of Lapeer	12/31/2018	Excused
Charlotte Babb	County (Burnside Township)	12/31/2016	Present
Gary Phillips	County (Deerfield Township)	12/31/2019	Excused
Karen Rykhus	Lapeer Township	12/31/2016	Present
Perry Valle	County (Metamora Township)	12/31/2017	Present
Jan Watz	Mayfield Township	12/31/2017	Excused
Pat Wright	County (Elba Township)	12/31/2019	Present

Quorum is 4. There are 4 Board members present.

Also present is Melissa Malcolm, Lapeer District Library (LDL) Director.

16S.05.03 ADDITIONS/DELETIONS/APPROVAL OF AGENDA – *Motion by Mrs. Wright to approve the agenda as printed. Seconded by Mrs. Rykhus. Motion carried.*

16S.05.04 PUBLIC COMMENTS: None

16S.05.05 UNFINISHED BUSINESS:

1. Building project

- a. Overall general time frame including election information – Two written reports were provided from Mrs. Wright’s meeting with Theresa Spencer, Lapeer County Clerk, indicating the possible cost of a May/special election along with expiration dates of issues/elections within the county. Mr. Jensen provided time lines for May, August and November 2017 and 2018. Discussion centered on different scenarios, including the fact that bond rates and construction rates are likely to increase. A consensus was that the target date for a bond election would be August, 2017 and certainly not prior to that date.
- b. Survey - After discussion, the following items were questioned or asked to be included.
#5 – Does it need to be “branch” or “branches?” If “branches,” that would affect # 6. The “deAngeli Library” paragraph – include the one book in/one book out concept. The “Because renovating” paragraph – there are four choices, not three.
Option three – should somehow indicate tear down part and remodel/repurpose remainder and add on new portion; making sure about a clarification of “remodel”
Option four - tear down White and build new on site
#17 would include the fourth option, thus making changes in the options to prefer
After #17, ask respondents to rank the 4 options; with 1 being a first preference and 4 being the last preference
Add new “D” that would ask about Option Four
Ms. Malcolm will follow-up with Banach with these points.
The survey cannot be conducted until monetary figures are obtained.
- c. Future meetings – June 2, July 7, August 4, September 1, October 6, November 3, December 1. All will be held at the Metamora Branch and beginning at 4:30 p.m. Mrs. Babb let members know that she will not be able to attend the June 2 meeting.

- d. Specific program spaces and how they will work within the new facility – Ms. Malcolm provided the “wish list,” including an article about Intergeneration Library Shelving. She also mentioned that new space configurations are prompting her to look at possible changes in staffing/staff assignments. Spaces discussed: need for a room/area for the deAngeli collection; Family Literacy – amount of space, rental fee vs. in-kind services; Friends of the Library - more space need than indicated in Raz report, money made by FOL goes to the library; maker/incubator space; small business area; local history/ genealogy space.
- e. Marketing – Staff would handle information pieces. Board has more of an advocacy role. *The Complete Library Trustee Handbook* which Board members were given discusses these items.
- f. Other – Ms. Malcolm reported that the appraisals have not been received. Meetings with Mr. Wandrie and Mr. Kerbyson were held. Mr. Wandrie appears to be holding firm on the prices, but both are also waiting on the appraisals.

16S.05.06 NEW BUSINESS: None

16S.05.07 PUBLIC COMMENTS: None

16S.05.08 ADJOURNMENT: Mrs. Babb moved to adjourn. Seconded by Mrs. Rykhus. Motion carried. Meeting adjourned at 5:42 p.m.

**Next Regular Meeting:
Marguerite deAngeli Branch Library
May 19, 2016
Finance Committee 1 p.m.
Full Board 2 p.m.**

**Next Special Meeting:
Metamora Branch Library
June 2, 2016
4:30 pm**