

**Lapeer District Library
Special Meeting of March 3, 2016
4:30 pm
Marguerite deAngeli Branch Library
Minutes**

16S.03.01 CALL TO ORDER: Chairperson Watz called the meeting to order at 4:30 p.m.

16S.03.02 ROLL CALL:

Glenn Alverson	City of Lapeer	12/31/2018	Present
Charlotte Babb	County (Burnside Township)	12/31/2016	Present
Gary Phillips	County (Deerfield Township)	12/31/2019	Present
Karen Rykhus	Lapeer Township	12/31/2016	Present
Perry Valle	County (Metamora Township)	12/31/2017	Present
Jan Watz	Mayfield Township	12/31/2017	Present
Pat Wright	County (Elba Township)	12/31/2019	Present

Quorum is 4. There are 7 Board members present.

Also in attendance are Melissa Malcolm, Lapeer District Library (LDL) Director; Dennis Jensen, Principal, Project Architect c2ae; Jim Jessop, Elba Township; Cherisse Laidler, Deerfield Township; Phil Foley, *County Press* reporter; and LDL staff Bryan Kirby, Dorothy Fent, Kara Haight and Dena Moscheck.

16S.03.03 ADDITIONS/DELETIONS/APPROVAL OF AGENDA – *Motion by Mrs. Rykhus to approve the agenda as printed. Seconded by Mr. Valle. Motion carried.*

16S.03.04 PUBLIC COMMENTS: None

UNFINISHED BUSINESS:

16S.03.05 Mr. Phillips, chair of the Building Project, recognized Ms. Malcolm for all of the work, time and effort on the proposed contract with c2ae.

1. Building project
 - a. overall general time frame – nothing at this time
 - b. site selection** – Mr. Jensen commented on the written report completed by c2ae. He highlighted floor loads; general building condition; vandalism; main useable spaces are the existing auditorium, gym and basement; classroom area unsuitability; community partnerships and “guess-timated” costs. In answering questions, he indicated no assessment was made about hazmat issues, the White location is very good but it is not necessarily the best fit and that the “Irwin” site is not a good location and would need extensive work. Mr. Jensen will provide, by March 17, a “blue skying” conceptual drawing for each site, along with a basic cost estimate. Other items discussed – if utilizing, a building committee would be set up after site selection and a Construction Manager would be hired once the site is selected.
 - c. Survey – This will be in the forefront once the conceptual and cost information is received from c2ae. Members were reminded that the survey is one tool to help in decision-making.
 - d. finance report** – A total of \$26,492.55 has been spent thus far.
 - e. campaign committee/bond work – nothing at this time

- f. **capital campaign** – nothing at this time
- g. community input/involvement – nothing at this time.
- h. future meetings – nothing at this time
- i. **specific program spaces and how they will work within the new facility-** As the report from Hartzell-Mika was accepted by the Board, not approved, decisions still need to be made as to spaces and usage. Providing services to and opportunities for the community are driving factors. Libraries are not just books any more.
- j. additional help with process - nothing at this time

NEW BUSINESS

- 16S.03.06 Contract with c2ae for architect's services – *Motion by Mr. Alverson to approve the contract with c2ae as printed. Seconded by Mrs. Rykhus. Motion carried.* Prior to voting on the motion specific questions about the contract were asked and answered.

- 16S.03.07 **ADJOURNMENT:** *Motion by Mr. Phillips to adjourn. Seconded by Mrs. Wright. Motion carried.* Meeting adjourned at 5:56 p.m.

**Next Regular Meeting:
Marguerite deAngeli Branch Library
March 17, 2016
Finance Committee 1 p.m.
Full Board 2 p.m.**

**Next Special Meeting:
TBD
April 14, 2016
4:30 pm**